



MEMORANDUM

TO: Candidates for Council Election in 2008

FROM: Dedra Bates, City Secretary

DATE: January 22, 2007

SUBJECT: Election Information

This material is important for anyone wanting to run for a Council position in 2008. Election law, especially campaign finance law, is complex; therefore, a candidate should consider retaining legal counsel to assist them. The Office of the City Secretary and the City Attorney's cannot advise candidates, or groups who support or oppose candidates or measures, or members of the public on matters pertaining to election or campaign finance law.

The City Attorney provides legal services to the City as a municipal corporation. The City Secretary must maintain neutrality in the electoral process. We can not interpret election laws for the candidates.

The Office of the City Secretary will advise candidates when reports are due. However, the duty of the office is limited to accepting and retaining the various applications, affidavits, and statements. Staff will note the date and time of filing on the forms. The Office of the City Secretary will not judge or comment upon the timeliness or sufficiency of reports filed. The staff cannot help a candidate complete the forms. All of these documents are public records and are open for inspection by any person.