

**RESOLUTION NO. 2004-02-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS, CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 15, 2004, AND ESTABLISHING PROCEDURES FOR THAT ELECTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, May 15, 2004, is designated as a uniform Election Day; and

**WHEREAS**, by this Resolution, it is the intention of the City Council to designate a polling place for the election, to appoint the necessary election officers and to establish and set forth procedures for conducting the election.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS, THAT:**

**Section 1. Election Order.** A general election shall be held in the City of Weston, Texas, on Saturday, May 15, 2004, at which three city councilmen will be elected.

**Section 2. Polling place.** The polling place for the General Election shall be as follows:

Weston Community Center  
117 Main Street  
Weston, Texas

The polls shall be open from 7:00 a.m. until to 7:00 p.m. on May 15, 2004, in accordance with and pursuant to the requirements of the Texas Election Code (the "Code").

The City shall constitute a single election precinct for said election.

**Section 3. Filing Dates.** In accordance with the Code, eligible persons wishing to become candidates must file application with the City Secretary of the City of Weston, Texas, and may do so beginning at 8:00 a.m., February 14, 2004, and continue through March 15, 2004, until 5:00 p.m. Each application shall be on a form meeting the requirements of Section 141.031 of the Election Code.

**Section 4. Appointment of Election Judge and Alternate Election Judge.** The following named individuals are hereby appointed to serve as presiding Election Judge and Alternate Presiding Judge, respectively, at the election.

Presiding Election Judge  
Alternate Presiding Judge

Name: Kay Riley  
Name: Sybil Sutton

The Presiding Election Judge and Alternate Presiding Judge shall be qualified voters of the City. The City Secretary shall, in accordance with Section 32.009 of the Election Code, deliver to the Presiding Election Judge and the Alternate Presiding Judge notice of their appointments not later than twenty (20) days from the effective date of this Resolution.

**Section 5. Appointment of Clerks.** The Presiding Election Judge for the polling place shall appoint Election Clerks and as many additional Clerks as are necessary for the proper conduct of the election. Provided, however, four (4) clerks shall be the maximum number of Clerks which may be appointed to serve at the polling places.

**Section 6. Compensation of the Election Judges and Election Clerks.** The Presiding Election Judge, Alternate Presiding Judge and each Election Clerk shall be compensation at the rate of \$8.00 per hour in accordance with Section 32.091 of the Election Code. The Presiding Election Judge shall also be paid the additional sum of \$25.00 for delivering the returns of the election.

**Section 7. Method of Voting.** The City Secretary is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct the General Election, in accordance with this resolution. Voting at the election shall be by paper ballot and shall be conducted in accordance with the Election Code.

**Section 8. Governing Law and Qualified Voters.** The election shall be held in accordance with the Constitution of the State of Texas and the Election Code, and all resident qualified voters of the City shall be eligible to vote at the election.

**Section 9. Publication and Posting of Notice of Election.** Notice of the election shall be given as required by Chapter 4 of the Election Code.

**Section 10. Early Voting.** The City Secretary, City of Weston, 301 Main Street, Weston, Texas 75097, is hereby designated as the Early Voting Clerk and she may appoint the necessary deputy clerks as required for early voting. Early voting by personal appearance shall be conducted between the hours of 2:00 p.m. until 5:00 p.m. on each day which is not a Saturday or Sunday, or an official State Holiday, beginning on April 28, 2004 and continuing through May 11, 2004. Early Voting by personal appearance shall be at City Hall. Applications for early voting by mail shall be delivered to the City Secretary at the same address not earlier than Tuesday, March 16, 2004, and not later than the close of business on Tuesday April 27, 2004, if in person, or Friday, May 7, 2004, if by mail.

Early voting, both by personal appearance and by mail, shall be by paper ballots and shall be canvassed by the Early Voting Ballot Board, which is hereby created.

The Presiding Election Judge and the Alternate Presiding Judge appointed herein shall serve as the presiding officer and the alternate presiding officer, respectively, of the Early Voting Ballot Board. The other election officers serving at the election shall serve as the other members of the Early Voting Ballot Board for the election.

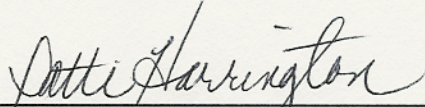
**Section 11. Submission to the United States Justice Department.** The City Secretary of the City of Weston, Texas, or the city attorney, are authorized to make such submission as are necessary to the United States Justice Department to seek pre-clearance as required by law.

**Section 12. Delivery of Returns.** In accordance with the Election Code, immediately after the closing of the polls on the day of the election, the election officers names in this resolution shall make and deliver the returns of the election in triplicate as follows: one copy shall be retained by the Presiding Election Judge; one copy shall be delivered to the Mayor of the City; and one copy of the returns, together with the ballot boxes and all election supplies, shall be delivered to the City Secretary. All election records and supplies shall be preserved by the City Secretary in accordance with the Election Code.


**Section 13. Effective Date.** This resolution shall be effective upon its adoption.

PASSED AND APPROVED this 10<sup>th</sup> day of February, 2004.

APPROVED BY:

  
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Patti Harrington, Mayor

ATTEST;

  
\_\_\_\_\_  
Michele Smith, City Secretary

