## RESOLUTION NO. 2014-04-01

A RESOLUTION OF THE CITY COUNCIL OF WESTON, TEXAS APPOINTING AND PUBLICLY IDENTIFYING A PUBLIC INFORMATION OFFICER TO SERVE AS THE POINT OF CONTACT FOR MEMBERS OF THE PUBLIC IN REQUESTING DISCLOSURE OF PUBLIC RECORDS AND TO OVERSEE THE CITY'S COMPLIANCE WITH THE PUBLIC INFORMATION ACT.

WHEREAS, the Texas Legislature adopted Chapter 552 to require state and local agencies to appoint and publicly identify a Public Information Officer; and

WHEREAS, the City Council now desires to appoint and publicly identify a Public Information Officer in accordance with Chapter 552;

## NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON TEXAS

## SECTION 1

The City Council hereby appoints and publicly identifies Susan M. Coffer as Public Information Officer for the City of Weston, Texas. The responsibility of the Public Information Officer is to serve as the point of contact for members of the public in requesting disclosure of public records and to oversee the City's compliance with the Public Information Act requirements of Chapter 552.

## SECTION 2

The name and contact information for the Public Information Officer to whom members of the public may direct requests for disclosure of public records and who will oversee the City's compliance with the Public Information Act requirements of Chapter 552 shall be provided by the City in a manner that is reasonably calculated to provide proper notice to the public, which may include posting such information at the City's business address, posting on the District's internet site, and/or referencing such information in the District's publications.

PASSED AND APPROVED by the City Council this the 8th day of April 2014

APPROVED BY:

Patti Harrington, Mayor

R-2014-04-01 APPOINTMENT OF PUBLIC INFORMATION OFFICER