

RESOLUTION NO. 2014-04-02

A RESOLUTION OF THE CITY COUNCIL OF WESTON, TEXAS APPOINTING AND PUBLICLY IDENTIFYING A RECORDS MANAGEMENT OFFICER TO ESTABLISH, ADMINISTER AND MAINTAIN A RECORDS MANAGEMENT PROGRAM ESTABLISHED UNDER TEXAS GOVERNMENT CODE §441.183.

WHEREAS, the Texas Legislature adopted Texas Government Code §441.183 to require state and local agencies to appoint and publicly identify a Records Management Officer; and

WHEREAS, the City Council now desires to appoint and publicly identify a Records Management Officer for the City of Weston, Texas in accordance with Texas Government Code §441.183;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON TEXAS

SECTION 1

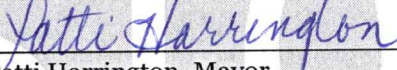
The City Council hereby appoints and publicly identifies Susan M. Coffey as Records Management Officer for the City of Weston, Texas.

SECTION 2

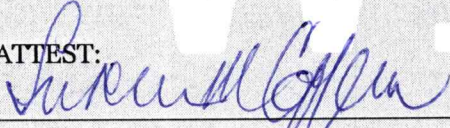
The Records Management Officer shall act as a liaison between the agency and the State and Local Records Management Division and shall fulfill all duties required of records management officers under subchapter §441.183 and the rules adopted under said subchapter.

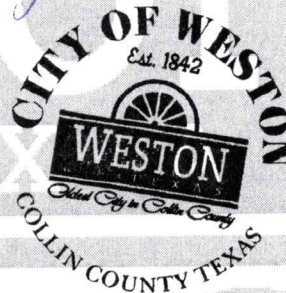
PASSED AND APPROVED by the City Council this the 8TH day of April 2014.

APPROVED BY:


Patti Harrington, Mayor

ATTEST:


Susan Coffey, City Secretary



Oldest City in Collin County