

RESOLUTION NO. 2018-07-01

A RESOLUTION OF THE CITY OF WESTON, COLLIN COUNTY, TEXAS, ADOPTING A WRITTEN POLICY FOR THE CITY'S PROPERTY MAINTENANCE ORDINANCES - 'EXHIBIT A'; ESTABLISHING WRITTEN PROCEDURES - 'EXHIBIT B'; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Weston, Texas is a Type A general-law municipality located in Collin County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Weston City Council acknowledges the importance of its Property Maintenance Ordinances to protect the Health and Safety and the property values of its residents; and

WHEREAS, the City Council's goal is to give property owners Notice of Non-Compliance with its Ordinances and the opportunity to remediate any issues; and

WHEREAS, the Texas Local Government Code provides for the Mayor to enforce the City's Property Maintenance Ordinances if the City lacks a Code Enforcement Officer; and

WHEREAS, the City Secretary shall send written notices to property owners in violation of said Ordinances;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS:

**SECTION 1
DESIGNATION**

The Mayor or the City Code Enforcement Officer is charged with enforcing the City's Property Maintenance Ordinances.

**SECTION 2
NOTIFICATION**

The City Secretary is charged with sending written notification to property owners in violation of the City's Property Maintenance Ordinances.

**SECTION 3
PROPERTY MAINTENANCE ORDINANCE POLICY**

- A. Violations of City Property Maintenance Ordinances shall be reported to the City Secretary.
- B. Violations may be observed and reported by the Mayor or the City's Code Enforcement Officer.
- C. Violation complaints may also be reported by residents. The complainant's identity shall be known only to the Mayor, the Code Enforcement Officer, and the City Secretary or her designee.
- D. Code violation letters and Citations are subject to the Public Information Act.

**SECTION 4
PROPERTY MAINTENANCE ORDINANCE VIOLATION PROCEDURES**

- A. The City Secretary sends an informal letter notifying the property owner and/or tenant of the violation with a deadline to remediate. Extensions may be given if requested.
- B. City sends a second letter with a 10 calendar day final deadline with a warning that a citation and court appearance will be sent if the issue is not resolved by the final deadline. No extensions are allowed.
- C. Citation is issued with a date to appear in the Celina Municipal Court for the property owner and Mayor or City Code Enforcement Officer to appear. The Celina judge rules on the case and may assess court costs and a fine (Fines go to the State.).
- D. Copies of code violation letters will be available on a secured page of the city's website with the current city council having access at all times. City Secretary will email council members when a new violation letter is posted.

**SECTION 5
EFFECTIVE DATE**

This Resolution shall be in full force and effect from and after its passage.

RESOLVED AND ENTERED BY COUNCIL THIS, the 10th day of July, 2018.



APPROVE

Patti Harrington

Patti Harrington, Mayor

ATTEST

Susan M. Coffey

Susan Coffey, City Secretary