



FEE SCHEDULE FOR REQUIRED PERMITS

CONTRACTOR REGISTRATION PERMIT FEES

\$75

Renewal required annually. No construction permits will be given without contractor's registration.

APPLICATION FEES

\$50

An application fee is required before an application will be accepted. No plan reviews will be performed without a completed application.

PLAN REVIEWS

PLAN REVIEW – RESIDENTIAL

Plan Review Fees are separate and in addition to the required building permits and application fees.

- A Plan Review is for Single Family, Duplex, Townhomes, Condominiums, and/or Manufactured Homes \$175 Per Unit
- A Plan Review for an Addition, Alteration, Repair, and/or Remodel \$175
- A Plan Review for an Accessory Dwelling Unit (ADU) \$175
- Additional Reviews such as fire inspections may be required depending on the plan. \$300

PLAN REVIEW – COMMERCIAL

Plan Review Fees are separate and in addition to the required building permits and application fees. Commercial Plan Reviews will depend on the plan and the number of departments needed for review.

- A Plan Review for all commercial buildings Per Plan
- A Plan Review for an Addition, Alteration, Repair, and/or Remodel Per Plan
- A Plan Review for commercial items such as a Screen Wall, Special Signage, Other Commercial Subjects will be charged based on the amount of time required from each department for a proper review. Per Plan

RESIDENTIAL CONSTRUCTION

NEW RESIDENTIAL BUILDING PERMIT

Single Family, Duplex, Townhome, and Condominiums

- Deposit \$500
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.)
- Permit \$3500
(Building Permit includes all required permits but does not include Optional items or Re-inspections.)
- Re-Inspections First two at \$125/Ea.
\$175/Ea. thereafter
(Payment is due before the next inspection will be performed or before a CO is issued.)
- Additional Inspections \$125/Each

(Add'l inspections may be required and could include but are not limited to: Gas Meter, Wall Times, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.)

- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

NEW RESIDENTIAL BUILDING - MULTI-FAMILY

Multi-Family Units (Residence greater than 2 Units, not to include ADUs)

- Deposit \$500 per Unit
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.)
- Permit \$3500 Per Unit
(Building Permit includes all required permits but does not include Optional items or Re-inspections.)
- Re-Inspections First two at \$125/Ea.
\$175/Ea. thereafter
(Payment is due before the next inspection will be performed or before a CO is issued.)
- Additional Inspections \$125/Each
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Wall Times, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.)
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

NEW RESIDENTIAL BUILDING - MANUFACTURED HOMES

Manufactured Homes

- Deposit \$500
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.)
- Permit \$1875
(Building Permit includes all required permits but does not include Optional items or Re-inspections.)
- Re-Inspections First two at \$125/Ea.
\$175/Ea. thereafter
(Payment is due before the next inspection will be performed or before a CO is issued.)
- Additional Inspections \$125/Each
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.)
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

ADDITIONS, ALTERATIONS, REPAIRS, REMODELS

Additions, Alterations, Repairs, and/or Remodels

- Deposit \$500
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.)
- Permit Per Plan
(Building Permit includes all required permits but does not include Optional items or Re-inspections.)
- Re-Inspections First two at \$125/Ea.
\$175/Ea. thereafter
(Payment is due before the next inspection will be performed or before a CO is issued.)
- Additional Inspections \$125/Each
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.)
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

ACCESSORY BUILDING

Accessory Building (Includes Carports, Detached Garages, Shops, and ADUs) These will require a plan review.

- *Shed – Prefab storage unit which is purchased and moved in wholly built.*
- *Shop – Built partially or wholly onsite.*
- *Sheds or Shops greater than 600 sq ft will require a variance.*
- *Note - Per the IRC, one-story DETACHED accessory structures on residential properties under 120sq.ft. that do not contain a foundation, electrical, plumbing, or mechanical are exempt from obtaining a permit but must comply with setbacks.*
- Permit:
 - Shed – Less than 120 Sq Ft with no foundation, electric, plumbing, or mechanical NO FEE PER IRC
 - Shed – Greater than 120 Sq Ft – Plan Review Required Per Plan
 - Shop – (plumbing, flatwork, and gas will require additional inspections and fees.) \$1250
 - ADU >\$2525
- Deposit \$500
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.)
- Re-Inspections First two at \$125/Ea.
\$175/Ea. thereafter
(Payment is due before the next inspection will be performed or before a CO is issued.)
- Additional Inspections \$125/Each
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.)
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

COMMERCIAL CONSTRUCTION

NEW COMMERCIAL BUILDING PERMIT

Commercial Building

- Deposit
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.) Per Plan Review and Value of Construction
- Permit
(Based on Plan Review) Per Plan Review and Value of Construction
- Re-Inspections
(Payment is due before the next inspection will be performed or before a CO is issued.) First two at \$150/ea. \$250/ea. thereafter
- Additional Inspections
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.) Per Plan Review
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

NEW COMMERCIAL BUILDING MULTI-FAMILY

Commercial Building for Multi-Family Residence

- Deposit
(Will be used for Re-inspections or additional inspections. If deposit is exceeded, an additional deposit amount will be required prior to permit continuation. If there are deposit funds remaining at the issuance of the CO, a refund will be issued.) Per Plan Review
- Permit
(Based on Plan Review) >\$3500
- Re-Inspections
(Payment is due before the next inspection will be performed or before a CO is issued.) First two at \$150/Ea. \$250/Ea. thereafter
- Additional Inspections
(Add'l inspections may be required and could include but are not limited to: Gas Meter, Propane/Gas Lines, Walkways, Irrigation, Fence, Flatwork, etc.) Per Plan Review
- Energy & Termite Inspections are required and must be performed by a 3rd party vendor.

CHANGE OF OCCUPANCY / NEW BUSINESS NAME / NEW OWNER OR TENANT

- Commercial Building Change of Occupancy \$100

MISCELLANEOUS PERMITS and OTHER FEES

The following permits and fees are subject to additional inspections and/or fees based on each individual plan.

AIR CONDITIONING UNITS (Installing or Replacing including Mini-Splits)	\$125
ANNEXATION/DE-ANNEXATION	>\$350
BATCH PLANT (TEMPORARY) – <i>Requires Variance</i>	\$450
BURN PERMIT (Add'l fees may apply for size, inspection of site, WFR time, etc.)	\$25
CERTIFICATE OF COMPLETION (COMMERCIAL)	\$125
CERTIFICATE OF OCCUPANCY (RESIDENTIAL)	\$125
CHANGE OF OCCUPANCY/NEW BUSINESS NAME/NEW OWNER	\$100
COMMUNITY CENTER DEPOSIT	\$100
COMMUNITY CENTER RENTAL	\$150 Weston Residents/\$250 Other
CONSTRUCTION TRAILER (Temporary – Renewal Each Year)	\$250
CONSULTATIONS	
• BUILDING OFFICIAL	Based on Plan
• TOWN PLANNER	Based on Plan
• TOWN ENGINEER	Based on Plan
• PRE-DESIGN MEETING	1 ST Hour Free – Actual Cost Thereafter
• FIRE DEPARTMENT	Based on Plan
• OFFICE STAFF	\$50/Hr.
• PRE-DEVELOPMENT MEETING	Based on Attendees per Hour
CONTRACTOR REGISTRATION	\$75
CONTRACTOR REGISTRATION (Right-of-Ways)	\$100
DECK (New or Replacement)	\$125
DEMOLITION – COMMERCIAL (Must provide letter re: asbestos w/ application for a permit)	\$125
DEMOLITION – RESIDENTIAL (Must provide letter re: asbestos w/ application for a permit)	\$125
DOORS AND WINDOWS	\$50
DRIVEWAY APPROACH (The portion of the drive that attaches to the street) w/ Inspection)	\$125
DRIVEWAY PERMIT WITH INSPECTION	\$125
DUMPSTER ENCLOSURE PERMIT	\$125
DUPLICATE PERMIT	\$10
ELECTRIC PERMIT w/ Inspection	\$125
ELECTRICAL POLE (Temporary)	\$125
ELECTRICAL WORK (repair work such as replacing switches, plugs, and ballasts is exempt)	\$50
FENCE (Building or Replacing) w/ Inspection	\$125
FIRE RELATED PERMITS:	
• ACCESS CONTROL SYSTEMS	\$50
• FLAMMABLE/COMBUSTIBLE LIQUID STORAGE TANKS	
○ FIRST TANK	\$150
○ ADDITIONAL TANKS EACH	\$50
• FLOW TEST	\$50
• GATE ACCESS SYSTEMS	\$50
• OPEN BURNING WITH PERMIT (Other fees may apply)	\$25

FIREPLACE / FIRE PIT / GRILL (Does not include free standing not connected to gas/propane lines)	\$125
FLATWORK	\$125
FOUNDATION REPAIR	\$125
FOUNDATION REPAIRS (If pier and bean, inspection must be performed by qualified 3 rd party engineer and report is required.)	\$50
FUEL STORAGE UNDERGROUND TANKS	\$500
GARAGE SALE SIGN PERMIT	N/C
GAS AND PROPANE LINE PERMIT W/ INSPECTION	\$125
GAS METER PERMIT W/ INSPECTION	\$125
GENERATOR PERMIT (will include additional inspections for plumbing and electric)	\$125
GRILL INSTALLATION (Add'l permits will apply for gas, elect., plumbing, etc.)	\$125
HVAC – COMPLETE SYSTEM	\$125
IRRIGATION SYSTEMS COMMERCIAL – LAWN SPRINKLERS (Per Plan Review)	\$125 Minimum
IRRIGATION SYSTEMS RESIDENTIAL – LAWN SPRINKLERS	\$125
MECHANICAL PERMIT W/ INSPECTION	\$125
MOBILE HOME	\$600
MODEL HOME CONVERSION	Per Plan Review
MOVING / RELOCATION	\$50
NEW FENCES	\$125
OUTDOOR KITCHENS	Per Plan Review
PARKING LOT INSPECTION	\$125
PERGOLA, ARBOR, and/or COVERED PATIO (No Utilities)	Per Plan Review
PLUMBING WORK	\$125
POOLS – SPA / HOT TUB	\$425 (Spa Only)
POOLS – SWIMMING POOL ABOVE GROUND	\$275
POOLS – SWIMMING POOL IN GROUND	\$625
RE-INSPECTION FEES (1 ST AND 2 ND)- FOR RESIDENTIAL BUILDING INSPECTIONS	\$125
RE-INSPECTIONS (AFTER 2 ND TIME) – FOR RESIDENTIAL BUILDING INSPECTIONS	\$175
RELOCATION / MOVING	\$50
REMODELS (Including addition or removing of a wall or enlarging an opening for a window or door, as well as other upgrades.)	Per Plan Review
RE-ROOFING	\$125
RETAINING WALLS – COMMERCIAL (Add'l inspections/permits may apply per plan)	\$125
RETAINING WALLS – RESIDENTIAL (Add'l inspections/permits may apply per plan)	\$125
RETURN CHECK FEE	\$50
RIGHT OF WAY CONSTRUCTION PERMIT	N/C
ROOF REPAIR PERMIT W/ INSPECTION	\$125
SATELLITE DISH INSTALLATION	\$125
SCREENING WALL – (Development Screening Walls – Residential 'screening' is covered under fence permit)	\$250
SEWER CAMERA	\$125
SIDEWALKS, APPROACHES (Outside ROW)	\$125
SIGN PERMIT	\$50
SOLAR PANELS	\$125
SPRINKLER SYSTEM/IRRIGATION PERMIT W/ INSPECTION	\$125

STOP WORK ORDER	\$125
STORM SHELTER	\$125
TEMPORARY BUILDING	\$75
TEMPORARY BATCH PLANT (Variance Required)	\$450
UNAUTHORIZED COVER-UP/SKIPPED INSPECTION	\$200 (doubles for every offence on the same project)
WATER HEATERS / BOILERS	\$125

DOCUMENTATION

8 ½" x 11" per page Copy	\$0.10
11" x 14" per page	\$0.50
Any Map 8 ½" x 11"	\$5
Any Map 11" x 17"	\$6
Postage	Actual Cost
Notary	\$6/Signature
	\$1/Add'l Signature

FIRE INSPECTOR FEES

PLAN REVIEW	\$300
Resubmittals – Plan Review	\$200
FIRE PROTECTION SYSTEMS	
Underground – Fire Protection Systems	\$300
Resubmittals – Fire Protection Systems	\$200
FIRE ALARM	
Valuation Based or \$0.10 per/sq. ft.	
Resubmittals – Fire Alarm	\$300
FIRE SPRINKLER	
Valuation Based or \$0.10 per/ sq. ft.	
Resubmittals – Fire Sprinkler	\$300
ALTERNATE SUPPRESSION	\$550 each
Resubmittals – Alternate Suppression	\$200
ACCESS CONTROL	\$300
Resubmittals – Access Control	\$200
BUILDING PLAN REVIEW	\$0.10 per / sq. ft.
Resubmittals – Building Plan Review	Included In Fee
DEVELOPMENT PLAN REVIEW	\$300
Resubmittals – Development Plan Review	\$200
FIRE ALARM / FIRE SPRINKLER PLAN REVIEW (Based on Valuation of Project)	
0 – 50,000	\$350
51k – 250k	\$450
250k – 500k	\$650
501k – 1M	\$850
1+M - 2M	\$1050
2+M – 3M	\$1250
3M+	\$1250 + \$0.40 each add'l 1K in value

PLANNING AND DEVELOPMENT

ZONING REQUESTS AND FEES

BOARD OF ADJUSTMENT

BOA REQUESTS \$250

STRAIGHT ZONING

ZONING (No Planned Development) \$750

PLANNED DEVELOPMENT

PLANNED DEVELOPMENT ZONING APPLICATION \$1700

PUBLIC HEARING FEE

PUBLIC HEARING FEE

- REQUIRED DEPOSIT OF ESTIMATED AMOUNT \$750
- PROPERTY NOTIFICATION MAILINGS INCUR ADD'L CHARGES
 - POSTAGE AND SUPPLIES Actual Cost Incurred
 - ADMINISTRATION Actual Cost Incurred
- NEWSPAPER NOTICES – COST OF NOTICE Actual Cost Incurred
- PUBLIC HEARING SIGNS AND INSTALLATION Actual Cost Incurred

Actual costs will be adjusted prior to Zoning being granted.

ZONING AMENDMENTS

ZONING AMENDMENT – RESIDENTIAL \$500 + \$10 / Acre

ZONING AMENDMENT - COMMERCIAL \$500 + \$10 / Acre

ZONING AND REZONING APPLICATIONS

- UP TO 50 LOTS \$850
- >50 LOTS \$1350

ZONING VARIANCES

ZONING VARIANCE \$250

ZONING VERIFICATION LETTER \$200

SITE PLAN

SITE PLAN (Original) \$400 + \$10 / Lot

SITE PLAN (Amendment) \$400

SPECIFIC USE PERMITS

SPECIFIC USE PERMIT \$700 + \$10 / Acre

SUBDIVISION REQUESTS

AMENDING PLAT \$300 + \$10 / Lot
COMBINATION PLAT \$500 + \$25 / Acre
CONVEYANCE PLAT \$450
FILING HOA DOCUMENTS \$26 (1st Pg + \$4 ea. add'l Pg
GENERAL DEVELOPMENT PLAN \$350 + \$5 / Lot
PLAT FILING / RECORDATION FEE \$82 (1st Pg + \$11 ea. add'l pg

PLATS

PRELIMINARY PLAT REVIEW \$500 + \$10 / Lot
FINAL PLAT REVIEW \$500 + \$10 / Lot
REPLAT \$400 + \$10 / Lot
MINOR PLAT / REPLAT / AMENDING PLAT \$400 + \$10 / Lot
PLAT VACATION \$400 + \$5 / Lot \$10 / Acre
SITE PLAN CONSTRUCTION REVIEW \$750 + \$10 / Acre
DEFICIENT PLAN CORRECTION \$400 + \$5 / Lot or \$10 / Acre
ZONING AND REZONING APPLICATION

- UP TO 50 LOTS \$850
- >50 LOTS \$1350
- PLANNED DEVELOPMENT ZONING APPLICATION \$1700

PLANNED DEVELOPMENT EXPENSES DEPOSIT \$5000
DEVELOPER PRO RATA AGREEMENT \$2000
DRAINAGE IMPROVEMENT CONSTRUCTION REVIEW \$500
ENGINEERING INSPECTION FEE 4% of the cost of all Public Improvements
SUBDIVISION CONSTRUCTION DEPOSIT