

AN ORDINANCE OF THE CITY OF WESTON, TEXAS ESTABLISHING AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE; ESTABLISHING PROCEDURES FOR SUCH COMMITTEE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Weston, Texas is a Type A general-law municipality located in Collin County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Weston City Council has determined that there exists a need for the establishment of an advisory committee for the purpose of reviewing issues and making recommendations to the Council on matters related to economic development and sustainable business; and

WHEREAS, the Weston City Council finds that the establishment of an Economic Development Advisory Committee will promote the expansion of Weston as a regional economic and commercial hub and improve and upgrade existing businesses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS:

SECTION 1. COMMITTEE ESTABLISHED

An advisory committee is hereby established by the Weston City Council which shall be known and referred to as the "Weston Economic Development Advisory Committee" (hereinafter referred to as "Committee").

SECTION 2. PURPOSE

The Committee shall review matters related to economic development which will help Weston grow and enhance sustainable business and City revenues, both in the short and the long term.

SECTION 3. DUTIES

- A. The Committee shall meet at least quarterly and shall meet more often as may be required to perform the duties herein.
- B. The Committee shall act as an advisory committee to Council.

- C. The Committee shall initiate, review, and make recommendations to the Council, staff, and other committees, commissions or entities as desired on matters related to economic development in Weston.
- D. The Committee shall promote the dissemination of information to persons and groups interested in economic development in Weston.
- E. The Committee shall submit reports as required by Council, hold public meetings as may be required, and perform such other duties as the City Council may require.
- F. The Committee shall review and provide recommendations of any amendments to the rules and procedures contained in this Ordinance.

SECTION 4. COMMITTEE MEMBERS, TERM, QUALIFICATIONS

- A. The Committee shall be comprised of 5 members, which shall be appointed by the City Council (not more than 2 residents from the ETJ).
- B. The term of Committee members shall be two years. Committee members may be re-appointed to the Committee for consecutive terms.
- C. The term of Committee members shall be staggered. The initial 5 members shall be designated by lot for term duration as follows: 3 members for 2 years and 2 members for 1 year. Additional members shall be appointed for terms of two years such that approximately one-half of the committee membership terms expire each year.
- D. Residents of the City of Weston and residents outside the City of Weston may be Committee members. The Committee members should be knowledge-based and will provide a broad representation from the community. Committee members should have an interest in promoting the best interests of the City and the surrounding community; be objective and well respected.
- E. Committee members are suggested to have expertise or experience in the following areas:
 - Legal, sales, marketing, finance and capital fundraising.
 - Higher education, strategic planning, community development and engineering.
 - Entrepreneurial, business development and job creation.
 - Telecommunications/Internet, Resort/Tourism, Retail, Service/Transportation, Lodging/Hospitality, Energy/Utilities, or Commercial/Office Real Estate

- F. The Council may appoint Ex Officio members to the Committee who shall not have any voting rights, and who shall not count toward a quorum.

SECTION 5. COMMITTEE MEMBER RESIGNATION, EXPIRATION, REMOVAL AND VACANCY

- A. Any member of the Committee may resign by providing written notice to the Mayor of the City.
- B. Committee members serve at the pleasure of Council and may be removed at any time, with or without cause.
- C. Any vacancy of the Committee, whether through tender of resignation, expiration of term, or removal by Council, may be filled by Council by appointment at a subsequent regular or special called Council meeting.

SECTION 6. OFFICERS

- A. Officers of the Committee shall include a Chairperson and a Vice-Chairperson, and such other officers as the Committee may designate. Officers shall be appointed by the Committee.
- B. The Committee shall consider the reappointment of existing officers or the appointment of new officers at the first meeting in July and shall make such appointments as soon as practical.
- C. The duties of the Chairperson include presiding over all meetings; determining whether member absences are excused; acting as a liaison between the Committee and City Staff, between the Committee and Council, and between the Committee and the community; attending Council meetings; and, submitting reports, as required, to Council.
- D. The duties of the Vice-Chairperson include performing all duties of the Chairperson in the absence or vacancy of the Chairperson.

SECTION 7. MEETINGS

- A. The Committee shall meet at least quarterly. The date, time and place of regular meeting shall be designated by the Committee and may be amended from time to time.
- B. The Chairperson may call a special meeting. A good faith effort shall be made to provide notice of the time, place, and date of special meeting and an agenda of the

special meeting to all Committee members at least 24 hours prior to a special meeting.

- C. Informal Robert's Rules of Order shall govern the conduct of meetings.
- D. A typed agenda shall be prepared for each Committee meeting and copies shall be distributed by the Chairperson, or designee, to all members of the Committee, the City Manager, and other appropriate persons, agencies, and City Staff.
- E. All committee actions and recommendations to the City Council, City Departments, and other City commissions or boards shall be communicated to the City Council through the Mayor by memorandum, formal report, or through summary minutes signed by the Committee Chairperson or designated representative.
- F. The Committee shall be subject to and shall comply with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 8. QUORUM AND VOTING

- A. A quorum of the Committee for the conduct of business shall be a simple majority of those members appointed in Section 4 hereof.
- B. All Committee members except Ex Officio members shall be voting members.
- C. A majority of the voting Committee members present shall decide any question brought before the Committee.

SECTION 9. STAFF SUPPORT

- A. The City Manager or their designate shall be the lead staff contact person with the Committee.
- B. City Staff shall provide administrative support, including: recording and preparing minutes; preparing, circulating, posting and publishing agendas; posting and publishing any required public meeting notices; preparing reports or correspondence under the direction of the Chairperson; preparing an annual calendar of regular meeting dates and forwarding such calendar to the City Manager.
- C. The City Manager or his designee shall provide an orientation for all new Committee members appointed to the Committee within thirty (30) days after their appointment. Such orientation shall include, but not be limited to, a review of the enabling

Ordinance establishing the Committee and a review of the rules and procedures in this Ordinance.

- D. City Staff shall provide such other administrative support as approved by the City Manager.

SECTION 10. RELATIONSHIP WITH OTHER ENTITIES

A. Relationship to City Council. The Committee shall review, recommend, and advise the City Council on policy matters regarding its area of responsibility. All actions of the Committee shall be subject to approval and confirmation of the City Council. No action of the Committee shall relieve the City Council of its responsibilities or usurp the authority granted to the City Council.

B. Relationships with other Private and Public Agencies. The Committee may call upon private and public agencies in order to have adequate information to make decisions and prepare recommendations. A Committee shall provide guidance and advice and take appropriate actions as requested by such bodies; however, prudence should be practiced so that no action of the Committee or its individual members can be interpreted as an official position or action of the City Council. Conflicts associated with this relationship shall be expeditiously referred in writing to Council through the Mayor.

SECTION 11. AMENDMENTS

The rules and procedures contained in this Ordinance may be amended or supplemented by the City Council by Ordinance.

SECTION 12. ORDINANCES CUMULATIVE

This ordinance shall be cumulative of all provisions of ordinances of the City of Weston, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 13. ORDINANCES SEVERABLE

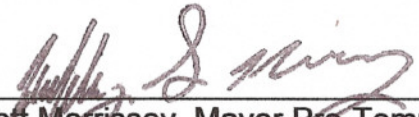
It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences,

paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 14. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its date of passage and it is so ordained.

PASSED AND APPROVED this 26th day of July, 2007



Scott Morrissey, Mayor Pro-Tempore

ATTEST:



Dedra J. Bates, City Secretary

